

**FAME Public Charter School
Board of Directors Regular Meeting
3300 Kearney St., Fremont CA
Thursday, October 21, 2010, 7:00 PM**

Reasonable accommodation for any individual with a disability -- Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting us at (510) 687-9111, ext. 104 by 3:00 P.M., Wednesday, October 20, 2010

Board Members Present	Absent
Dr. Chisholm	X
Arju Iqbal	X
Mr. Kastriotis	X
Mr. Khattak	X
Naeem Malik	X
Irshad Rasheed	X

Minutes

1. CALL TO ORDER & APPROVAL OF AGENDA

1.01 Roll Call/Establishment of Quorum/Recital of Mission Statement
Robert Chisholm, Board President; called the meeting to order at 7:03 PM
A quorum was present. Ms. Alaiwat recited the FAME mission statement.

1.02 Approval of Agenda as Posted or Revised
Dr. Chisholm called for the motion to approve Agenda as posted
Moved: Mr. Rasheed Second: Mr. Malik
Ayes: Chisholm, Iqbal, Kastriotis, Khattak, Malik, Rasheed
Noes: None
Abst: None

Motion Carried: 6-0

2. Approval of Minutes

2.01 Approval of minutes for regular meeting September 29, 2010
Discussion: Mr. Kastriotis commented that minutes were longer and more detailed than normal but he felt the length was warranted. Mr. Rasheed noted that item 5.05 should state governance not government. Ms. Nilson asked for clarification of content length of minutes. Members agreed that the length was good for now. Mr. Rasheed indicated that the minutes had been well written.

Dr. Chisholm called for the motion to approve minutes as written

Moved: Mr. Khattak Second: Ms. Iqbal

Ayes: Chisholm, Iqbal, Kastriotis, Khattak, Malik, Rasheed

Noes: None

Abst: None

Motion Carried: 6-0

2.02 Approval of minutes for regular meeting October 07, 2010

Discussion: Mr. Rasheed noted that the minutes did not reflect that he had asked the CEO in the board meeting to contact the parent with the issue related to the locker search. He asked for clarification if that had been handled and Ms. Alaiwat confirmed that it had been. Ms. Iqbal mentioned that during the locker discussion the board had requested information about using pictures during locker search. Lisa Corr, legal counsel, indicated that she would follow up on that and provide information to the board at a future time.

Dr. Chisholm called for the motion to approve minutes as written

Moved: Ms. Iqbal Second: Dr. Chisholm

Ayes: Chisholm, Iqbal, Kastriotis, Khattak, Malik, Rasheed

Noes: None

Abst: None

Motion Carried: 6-0

3. COMMUNICATION FROM PUBLIC *(Limited to 3 minutes per person (or as established by the Board President), but there is no limit on the number of members of the public who may speak. At a special board meeting there will be no public comment on matters NOT on the agenda.)*

3.01 Public comment regarding matters ON the agenda

3.02 Public comment regarding matters NOT on the agenda

Therese Norlander, FAME Teacher: commented on the recent release of the Kearney St. principal and the high turnover among principals at the site. She indicated that teachers interact a lot with the principal and they need be informed about what is happening with school leadership. She indicated that she appreciated that Krista Kastriotis was filling at the Leslie St. site.

Othman Asad, parent: indicated that he supported the appointment of Ahmad Dwidar to the board of directors and that he would like to see the diversity of FAME students being reflected in diversity of the board.

Linda Mohammad, parent and PTO president for San Leandro: requested to know about the complaint she had sent to the board and commented that the board needs to work on transparency for the parents and let parents have more say in who is being elected to the board and hired by the school.

Tahani Ibrahim, parent: indicate her child was missing a science textbook and asked the board to take care of that.

Babalwa Kwanele, parent: suggested that the board develop a parent advisory committee that would have two representative members from each school site, voted in by the parents. She felt that this would provide parents with a good opportunity to provide consistent feedback to the board.

4. BOARD MEMBER AND CEO RESPONSE TO PUBLIC COMMENTS FROM PREVIOUS MEETINGS

Dr. Chisholm indicated that the current investigation is related to personnel issues and that when the report is received the Board will not be able to share its contents with the public because it will contain confidential information. He stated that the investigation is taking a little longer than originally thought as he told the investigator that this is a critical time in our school and he wanted to make sure everything is done properly and thoroughly so we can get past this crisis.

Mr. Malik stated that he had recently joined the board and the first thing that was happening was the formation of a committee to look at the organization of the school and that the board is defining how they will interact with the community. He asked that the board be given time to work things out.

Mr. Kastriotis indicated he believed that to the extent possible the contents of the investigative report should be made public.

Mr. Rasheed indicated that every comment the public makes is being taken seriously and that the board had already addressed several issues such as Board Ethics, lockers, and a policy on requesting agenda items and he requested a little more patience from the community as the new board puts everything in place.

Mr. Khattak commented that he would personally hold everyone responsible who is making decisions responsible for ordering books and providing instruction. He said that if books are missing we shouldn't be teaching the class, if a few books are missing because the count was off that is another thing. He said he couldn't be on a board where the school does not have books.

Ms. Iqbal indicated that board email addresses are on the web site and encouraged parents and students to contact board members and that they would be sure that communication goes through the proper channel so all voices are heard. She said that the board is listening and will get things done in time.

5. BOARD MEMBER COMMENTS

5.01 Board members may make a brief announcement or make a brief report on his or her own activities.

None; all board members spoke during the previous agenda item.

6. OFFICER & SCHOOL DIRECTOR REPORTS

6.01 CEO – Maram Alaiwat

Ms. Alaiwat thanked the teachers and all of the current administrators who have acted very professionally and helpfully during this difficult time. She stated that Ms. Krista Kastriotis is managing the Leslie St. site while the principal there is on leave and that she appreciated her efforts. Leslie Nilson and herself were tag teaming at Kearney St. and Mr. Karim Seregeldin has also been working over and above. Several Newark staff were helping to manage San Leandro while that principal is on leave. She also thanked the board and indicated that she was happy to have her job description on

the board agenda. She also thanked the parents who came to her after the last board meeting and she believed that she was able to answer all of their questions.

Ms. Alaiwat reported on progress with regards to the following:

1. Teacher committee and staff development meetings
2. Facilities issues and improvements that were recently made
3. New Hires, Credentialing challenges at the Federal Court level, and school uniform issues
4. FAME Loan status and increased cost of special education
5. Arabic Immersion grant and new MOU with ACOE.

Ms. Alaiwat also publicly thanked Eileen McDonald and Ken Berrick from the ACOE Board for joining us and reminded the board that Ms. McDonald had offered her support to new board members who had questions about board roles.

7. ITEMS FOR BOARD DISCUSSION/APPROVAL

7.01 Acceptance of Resignation of Board Member or Removal of Board Member

Discussion: Mr. Malik said he thought that they had agreed that the board would not vote on this item until the investigation was complete. He suggested tabling the item.

Dr. Chisholm called for a motion to table the removal of a board member.

Moved: Mr. Khattak Second: Mr. Malik

Ayes: Chisholm, Kastriotis, Khattak, Malik, Rasheed

Noes: Iqbal

Abst: None

Motion Carried: 6-0

7.02 Election of Board Officers

Discussion: Mr. Malik indicated that the board wanted to keep the president position pending but that they should vote in a Secretary and Vice-President. He nominated Arju Iqbal as Secretary and Iqbal Khattak for Vice President.

Dr. Chisholm called for the motion to elect the officers as nominated by Mr. Malik

Moved: Mr. Rasheed Second: Mr. Malik

Ayes: Chisholm, Iqbal, Kastriotis, Khattak, Malik, Rasheed

Noes: None

Abst: None

Motion Carried: 6-0

7.03 Approval of Board Code of Ethics Policy

Discussion ensued and Dr. Chisholm read the item for the minutes as follows:

As a member of the FAME Public Charter School (the "Charter School") Board of Directors,

FINAL minutes for October 21, 2010, Version 1 Approved 12.9.2010

consistent with my fiduciary duties, I shall consistently strive to promote the best interests of the Charter School as a whole and, to that end, shall adhere to the following ethical standards:

Student-Centered Focus

- *I will be continuously guided by what is best for all students of the Charter School.*

Equity in Attitude

- *I will be fair, just, and impartial in all my decisions and actions.*
- *I will accord others the respect I wish for myself.*
- *I will encourage expressions of different opinions and listen with an open mind to others' ideas.*

Trustworthiness in Stewardship

- *I will keep in mind that, alone, I am not the Board and as such I will not act on behalf of the Board or make representations on behalf of the Board unless specifically authorized to do so.*
- *I will be accountable to the public by representing Charter School policies, programs, priorities, and progress accurately.*
- *I will work to ensure prudent and accountable use of Charter School resources.*
- *I will make no personal promise or take private action that may compromise my performance or my responsibilities.*

Honor in Conduct

- *I will tell the truth.*

Dr. Chisholm called for the motion to approve the Board Code of Ethics as read into the minutes:

Moved: Mr. Rasheed Second: Ms. Iqbal

Ayes: Chisholm, Iqbal, Kastriotis, Khattak, Malik, Rasheed

Noes: None

Abst: None

Motion Carried: 6-0

7.04 Approval of Board Meeting Agenda and Supporting Information Policy

Discussion: Members asked for clarification on the seven day notification requirement and Mr. Rasheed asked that the policy contain language that indicates that people requesting that an item be placed on the agenda be notified whether or not it will be posted and if not the reason why. Lisa Corr suggested that based on the discussion the policy could be worded better and that she would make modifications.

Dr. Chisholm called for a motion to table the item until the November 4, 2010 board meeting

Moved: Mr. Khattak Second: Mr. Kastriotis

Ayes: Chisholm, Iqbal, Kastriotis, Khattak, Malik, Rasheed

Noes: None

Abst: None

Motion Carried: 6-0

7.05 Approval of Student and Staff Interaction Policy

Discussion: Mr. Rasheed inquired why this item came before the board. Ms. Alaiwat indicated that it had been an agenda item before but it was tabled and was needed to meet the requirements of the risk management policies.

Dr. Chisholm called for a motion to approve the Student and Staff Interaction Policy

Moved: Mr. Khattak Second: Ms. Iqbal

Ayes: Chisholm, Iqbal, Kastriotis, Khattak, Malik, Rasheed

Noes: None

Abst: None

Motion Carried: 6-0

7.06 Approval of Revision to Campus Search and Seizure Policy

Discussion: CEO apologized that the copy received did not reflect the revision and indicated that this was tabled from previous meeting and the only adjustment that needed to be made was the reference the lockers. A one line amendment needed to be added.

Dr. Chisholm called for the motion to approve with language suggested by CEO and to later add language regarding taking photographs of locker searches.

Moved: Mr. Khattak Second: Ms. Iqbal

Ayes: Chisholm, Iqbal, Kastriotis, Khattak, Malik, Rasheed

Noes: None

Abst: None

Motion Carried: 6-0

7.07 Approval of MOU between the Alameda County Office of Education and FAME Public Charter School with regards to compensation for expenses for Arabic Immersion program

Discussion: Ms. Alaiwat explained that the MOU provided clarification of how expenditures will be handled. ACOE and FAME's fiscal policies are structured differently and this clarifies how payments are being made between ACOE and FAME.

Dr. Chisholm called for a motion to approve the MOU between ACOE and FAME Public Charter School with regard to compensation for expenses related to the Arabic Immersion program.

Moved: Dr. Chisholm Second: Mr. Khattak

Ayes: Chisholm, Iqbal, Kastriotis, Khattak, Malik, Rasheed

Noes: None

Abst: None

Motion Carried: 6-0

7.08 First reading and discussion of CEO job description

Discussion: Mr. Malik that the new hire committee should review the description first and make recommendations to the board. Members agreed.

Dr. Chisholm called for a motion to table the CEO job description until a later meeting.

Moved: Dr. Chisholm Second: Mr. Malik

Ayes: Chisholm, Iqbal, Kastriotis, Khattak, Malik, Rasheed

Noes: None

Abst: None

Motion Carried: 6-0

7.09 Establishment of Board of Director Committees

Discussion: Mr. Malik reviewed the committees that were being established by the board and that more information would be provided at the next meeting:

Organization Committee

Finance and Contract Negotiation

Government Affairs

Technology and IT

Student Board Relationships

Education Programs and Future Plans/Strategic Planning

Marketing and Communications

Nomination, Membership and New Hire

Ethics

Advisory Committee

Some committees will need parents, students, teachers, so that people will have opportunities to participate.

8. MEETING ADJOURNMENT

Dr. Chisholm adjourned the meeting at 8:50 PM

As required by the Brown Act, in CA Government Code Section 54969, notice of this regular meeting was posted, delivered, and received at least 72 hours before the time of the meeting. None of the agenda items will begin earlier than the posted opening meeting time. The Board may alter the sequence of the agenda items at the meeting.