

**FAME Public Charter School
Board of Directors Regular Meeting
3300 Kearney St., Fremont CA
Thursday, December 9, 2010, 7:00 PM**

Reasonable accommodation for any individual with a disability -- Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting us at (510) 687-9111, ext. by 3:00 P.M., Wednesday, December 8, 2010

Board Members	Present	Absent
Dr. Chisholm	X	
Mr. Kastriotis	X	
Mr. Khattak	X	
Arju Iqbal	X	
Irshad Rasheed	X	
Naeem Malik	X	

Minutes

1. CALL TO ORDER & APPROVAL OF AGENDA

1.01 Roll Call/Establishment of Quorum

Mr. Naeem Malik, Board President; called the meeting to order at: 7:01 PM

Role was taken.

A quorum was present.

1.02 Approval of Agenda as Posted or Revised

Mr. Malik called for the motion to approve agenda as posted

Moved: Mr. Kastriotis Second: Dr. Chisholm

Ayes: Ms. Iqbal, Mr. Kastriotis, Mr. Khattak, Mr. Malik, Dr. Chisholm, Mr. Rasheed

Noes: None

Abst: None

Absent: None

Motion Carried

2. Approval of Minutes

2.01 Approval of correction of minutes for regular meeting October 7, 2010

Discussion: members discussed how the minutes should be captured. Discussion ensued regarding how much detail should be included in the minutes. Mr. Kastriotis suggested that the minutes should be taped and the minutes should be brief. Mr. Rasheed requested that the minutes continue to show detail. Other members agreed that more detail at this time is preferred.

FINAL Minutes for regular meeting of 12.9.2010 Approved 1.13.2011

Mr. Malik called for the motion to approve the minutes for regular meeting October 7, 2010 as revised.

Moved: Dr. Chisholm Second: Ms. Iqbal

Ayes: Ms. Iqbal, Mr. Kastriotis, Mr. Khattak, Mr. Malik, Dr. Chisholm, Mr. Rasheed

Noes: None

Abst: Mr. Khattak

Absent: None

Motion Carried

2.02 Approval of minutes for regular meeting dated October 21, 2010

Mr. Malik called for the motion to approve the minutes for regular meeting dated October 21, 2010 as written.

Moved: Mr. Kastriotis Second: Dr. Chisholm

Ayes: Ms. Iqbal, Mr. Kastriotis, Mr. Malik, Dr. Chisholm, Mr. Rasheed

Noes: None

Abst: Mr. Khattak

Absent: None

Motion Carried

2.03 Approval of minutes of special meeting dated October 21, 2010

Mr. Malik called for the motion to approve the minutes of October 21, 2010

Moved: Dr. Chisholm Second: Mr. Rasheed

Ayes: Ms. Iqbal, Mr. Kastriotis, Mr. Khattak, Mr. Malik, Dr. Chisholm, Mr. Rasheed

Noes: None

Abst: Mr. Khattak

Absent: None

Motion Carried

2.04 Approval of minutes of regular meeting dated November 18, 2010

Mr. Malik called for the motion to table the minutes.

Moved: Ms. Iqbal Second: Mr. Kastriotis

Ayes: Ms. Iqbal, Mr. Kastriotis, Mr. Khattak, Mr. Malik, Dr. Chisholm, Mr. Rasheed

Noes: None

Abst: None

Absent: None

Motion Carried

3. COMMUNICATION FROM PUBLIC *(Limited to 3 minutes per person (or as established by the Board President), but there is no limit on the number of members of the public who may speak. At a special board meeting there will be no public comment on matters NOT on the agenda.)*

3.01 Public comment regarding matters ON or OFF the agenda

Kalpana Mishra; parent: commented on recent staff releases and the need for school lunches.

Christopher Tang; teacher: commented on the release of Ms. Jennifer Liu and the work that she had done for FAME and how abrupt releases colleagues impacts staff morale.

Linda Mohammad; parent: commented on hot lunches, how parents could make a formal complaint, location of board meeting, board meeting times, procedure for adding items to the board agenda, and concerns about recent staff releases.

Rana; student: commented on the school uniform policy; she stated that the uniform requirement should be abolished so students can express themselves through their dress.

Dale Duerod; teacher: requested that the board actively seek someone from the Independent Study community to serve on the board to represent their interests and to inform the board of the role the Independent Study program plays in the school.

Zahria Noori; parent: commented on the desire to purchase gym equipment for physical education program.

Tahani Ibrahim; parent: commented that she would like to see improvements in math and science instruction

Nehal; student: commented on Ms. Liu's release and that he would like it if she could come back.

Aisha Hirani; student: commented that she would like to see a tutoring club started at the school and that the students need extra help in math. She commented on the uniform policy and that she would like to see it changed.

4. BOARD MEMBER COMMENTS ON ITEMS NOT ON THE AGENDA

4.01 Board members may make a brief announcement or make a brief report on his or her own activities.

Mr. Khattak suggested that the board does need to have a math and language lab and urged that the budget be reviewed to determine what can be done.

Mr. Rasheed asked what some of the solutions may be and would a tutoring club be helpful.

Ms. Alaiwat commented that hiring a strong principal would help improve the math scores as there would be more support to the teaching staff.

Mr. Malik commented that the new education committee could work on figuring out how a tutoring club might work.

Dr. Chisholm commented that the first draft of the investigative report was received and that there is very little in the report that can be discussed publicly.

5. OFFICER & SCHOOL DIRECTOR REPORTS

5.01 CEO – Maram Alaiwat

FINAL Minutes for regular meeting of 12.9.2010 Approved 1.13.2011

Ms. Alaiwat provided the board with a written report to be attached to the final board minutes and summarized progress regarding reopening the Brentwood learning center, opening a small tutoring center in the San Francisco area, a review of CST scores, and the grade configurations in each of the school programs. She also commented on the recent Proposition 39 submission to Fremont Unified school district. She has met with and will continue to meet with the Superintendent of Fremont Unified to negotiate the property use. She noted that the discussions to date had been very positive.

Mr. Khattak questioned the accuracy of the list that had been provided by Fremont Unified regarding residency. Ms. Alaiwat indicated that FAME had been provided a list of questionable addresses and that they were being following up on and that residency verification was being requested.

Ms. Alaiwat also discussed the pending contract for a new school lunch provider. She stated that it was a big budget issue and if FAME is going to be able to get reimbursed for free lunches that it was essential that accurate student data be collected. Mr. Kastriotis suggested that the PTO could help provide information to the parents about what some of the issues with the lunch program are. Mr. Rasheed stated that the board should have information available at the next meeting.

Ms. Alaiwat explained that initially the food service provider would be responsible for collecting funding for the reduced priced meal. However, legal review recommended that a third party entity not collect the FRL data. Instead the contract would be developed to offer full price lunches and reduced priced lunches to eligible students. Mr. Rasheed questioned how FAME could become part of the National School Lunch program. Ms. Alaiwat commented that it would depend on whether or not auditable data can be collected from the families to prove actual income.

Mr. James Davis gave a short presentation on the services of New Era foods. The products are certified Halal. The vendor comes to the campus and serves the food. He stated that the menu is varied and the lunch is nutritionally balanced.

The board members agreed to have Ms. Alaiwat finalize a contract and that a board meeting should be scheduled for Tuesday, December 21 to review and potentially approve the contract so that lunch could begin being served in January.

6. ITEMS FOR BOARD DISCUSSION/APPROVAL

6.01 Discussion Item: interview with board candidate

Discussion: There are currently no additional candidates interested in a board position.

6.02 Review and approval of revised site principal job description

FINAL Minutes for regular meeting of 12.9.2010 Approved 1.13.2011

Discussion: Mr. Malik indicated that the job description was developed to explain what is required for the position. He stated that the education committee would be involved in setting goals and objectives for the principals. Ms. Alaiwat said that the job description was written with a focus on student achievement.

Mr. Malik called for the motion to approve the job description

Moved: Dr. Chisholm Second: Mr. Khattak

Ayes: Ms. Iqbal, Mr. Kastriotis, Mr. Khattak, Mr. Malik, Dr. Chisholm, Mr. Rasheed

Noes: None

Abst: None

Absent: None

Motion Carried

6.03 Review and approval of modified school uniform code

Discussion: Ms. Iqbal explained that a lot of parents had a hard time finding clothing to meet the requirements of the current policy and suggested relaxing some requirements. Mr. Rasheed said he would like to see the administration draft an updated policy and present it to the board. Ms. Alaiwat said that she would bring an amended policy to the board that could be heard on December 21.

Mr. Malik called for the motion to table until the next board meeting

Moved: Ms. Iqbal Second: Mr. Khattak

Ayes: Ms. Iqbal, Mr. Kastriotis, Mr. Khattak, Mr. Malik, Dr. Chisholm, Mr. Rasheed

Noes: None

Abst: None

Absent:

Motion Carried

6.04 Addition of new board member

Mr. Chisholm called for the motion to add Mr. Ahmed Dwidar to the FAME Board of Directors.

Moved: Dr. Chisholm Second: Ms. Iqbal

Discussion: Mr. Dwidar had been interviewed previously by the board of directors. Mr. Rasheed commented that at an earlier meeting the board had stated they would seek diverse representation and that the board would set guidelines for the qualifications of community representatives that should serve on the board. Mr. Malik commented that the guidelines had not yet been developed. Further, there is a current need to form an Education Committee and that at this time the board does need a representative that has a strong education background. The members agreed that the board should have a representative that has a strong educational background.

Mr. Rasheed questioned whether or not the current applicant being voted had the proper qualifications to meet the need for educational representation on the board. He suggested that he would like the board take the time to find a candidate that truly has a strong education background.

FINAL Minutes for regular meeting of 12.9.2010 Approved 1.13.2011

Mr. Malik stated that the board would reopen the application process so that they could find a more ideal candidate with the needed qualifications.

Mr. Malik called for a vote on the motion to add Mr. Dwidar to the board of directors.

Ayes: Ms. Iqbal, Dr. Chisholm

Noes: Mr. Khattak, Mr. Kastriotis, Mr. Malik, Mr. Rasheed

Abst: None

Absent: None

Motion Failed

6.05 Resolution to establish an Education Committee

Discussion: Mr. Khattak and Mr. Malik worked on the development of the resolution for the Education Committee. Mr. Malik explained that the one of the functions of the committee would be to streamline the hiring process. He stated that the committee would be made up of 1-2 board members, the CEO, and another senior person in the administration. The CEO would have a 60% weighting in making the final hiring decision, the rest of the committee members would have a 10% percentage weight vote in the selection process. Ms. Alaiwat stated that she was not comfortable with a committee format for hiring and asked for further clarification on the process. Mr. Rasheed summarized that the intent of the committee would be to support the CEO in making hiring decisions, not usurp the decision. Mr. Khattak read the resolution for the creation of the Education Committee for the audience.

Mr. Malik called for the motion to adopt the resolution to establish an Education Committee.

Moved: Mr. Khattak Second: Mr. Rasheed

Ayes: Mr. Kastriotis, Mr. Khattak, Mr. Malik, Mr. Rasheed

Noes: Dr. Chisholm

Abst: Ms. Iqbal

Absent:

Motion Carried

6.06 Assignment of Education Committee member

Mr. Kastriotis called for the motion to assign Mr. Khattak. He declined. Mr. Rasheed volunteered to take the position.

Mr. Malik called for the motion to nominate Mr. Rasheed to be on the Education Committee.

Moved: Mr. Malik Second: Mr. Khattak

Ayes: Ms. Iqbal, Mr. Kastriotis, Mr. Khattak, Mr. Malik, Dr. Chisholm, Mr. Rasheed

Noes: None

Abst: None

Absent: None

Motion Carried

Break: 9:36-9:45

Mr. Malik read the closed session item into the minutes.

**7. ADJOURNMENT TO CLOSED SESSION POSTED PURSUANT TO THE RALPH M. BROWN ACT
CALIFORNIA GOVERNMENT CODE SECTION 54956**

7.01 Public Employment: CEO, possible amendment to leave provisions of employment contract

8. REOPENING IN OPEN SESSION

Announcement of action taken in closed session (if any).

The meeting was reopened in public session at 10:33 PM. Mr. Malik reported that no action was taken during the closed session.

9. MEETING ADJOURNMENT

Mr. Malik adjourned the meeting at 10:35 PM.

As required by the Brown Act, in CA Government Code Section 54969, notice of this regular meeting was posted, delivered, and received at least 24 hours before the time of the meeting. None of the agenda items will begin earlier than the posted opening meeting time. The Board may alter the sequence of the agenda items at the meeting.