

**FAME Public Charter School  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
39899 Balentine Drive, Newark, CA 94560  
Thursday, May 12, 2011 @ 5 p.m.**

Teleconference Location:  
407 Henderson Ave  
Staten Island NY 10310-1618

**Roll Call**

<i>Board Members</i>	<i>Present</i>	<i>Absent</i>
Mr. Kastriotis		X (teleconferenced in closed session)
Mr. Khattak	X	
Mr. Malik	X	
Mr. Tsuei	X	

**1. CALL TO ORDER & APPROVAL OF AGENDA**

**1.01** Roll Call/Establishment of Quorum

Mr. Malik, Board President, called the meeting to order at: 5:06 PM. A quorum was present.

*Ms. Alaiwat read the FAME mission statement.*

**1.02** Approval of Agenda as Posted or Revised

*A motion was made by Mr. Malik and seconded by Mr. Tsuei to approve the Agenda, as posted. Motion passed unanimously.*

**Motion carried 3-0.**

**2. APPROVAL OF MINUTES**

**2.01** Approval of Minutes: Special Meeting Wednesday, May 5, 2011

*A motion was made by Mr. Khattak and seconded by Mr. Tsuei to approve the Minutes, as presented. Motion passed unanimously.*

**Motion carried 3-0.**

**3. COMMUNICATION FROM PUBLIC** *(Limited to 3 minutes per speaker (or as established by the board chair) and no more than 15 minutes total for all speakers, subject to the discretion of the board chair. At a special board meeting there will be no public comment on matters NOT on the agenda.)*

Mohammad Shaaban (parent): Inquired as to what has been done regarding his sons situation at school and if the problem has been addressed.

**4. BOARD ITEMS FOR APPROVAL/DISCUSSION**

**4.01** Consideration of Approval of FAME and DMS Contract for Payroll and Human Resources Services

*A motion was made by Mr. Khattak and seconded by Mr. Tsuei to open item 4.01 for discussion.*

FINAL MINUTES – APPROVED 5/26/11

Mr. Tsuei inquired from Ms. Alaiwat the difference between both contracts i.e. Human Resources Services and Administrative Services (item 4.02). Ms. Alaiwat explained the difference between the H.R. and Payroll contract and the Administrative Services contract.

*A motion was made by Mr. Khattak and seconded by Mr. Tsuei to approve the Contract for Payroll and Human Resources Services. Motion passed unanimously* **Motion carried 3-0.**

4.02 Consideration of Approval of FAME and DMS Contract for Administrative Services

*A motion was made by Mr. Khattak and seconded by Mr. Tsuei to open item 4.02 for discussion.*

Mr. Malik noted that these are services the school is currently using.

*A motion was made by Mr. Khattak and seconded by Mr. Tsuei to approve the Contract for Administrative Services with the contingency to look into the contract and start date. Motion passed unanimously* **Motion carried 3-0.**

4.03 Consideration of Approval to open/dismiss R.E.A.D. K-12, Inc.

*A motion was made by Mr. Khattak and seconded by Mr. Tsuei to open item 4.03 for discussion.*

Mr. Malik stated that he has spoken with legal counsel regarding this matter and they suggested two options. The first option is to bring R.E.A.D. under BASIS/FAME and use its services since the school has already paid money to open it. The other option is to close it.

Mr. Khattak inquired if the money/fees (approximately \$800) spend on R.E.A.D. was board approved. Ms. Alaiwat replied that it was not approved by the board because board approval was not needed. Mr. Malik stated that for future, all such actions should be board approved and that every penny should be accounted for.

*A motion was made by Mr. Khattak and seconded by Mr. Tsuei to approve R.E.A.D. K-12, Inc. to (remain) open. Motion passed unanimously* **Motion carried 3-0.**

4.04 Consideration of Appointment of Board Member Tom Tsuei to Education Committee Chair

*A motion was made by Mr. Khattak and seconded by Mr. Malik to Appoint Board Member, Tom Tsuei, to Education Committee Chair. Motion passed unanimously* **Motion carried 3-0.**

Ms. Alaiwat stated that she will be meeting with Mr. Tsuei regarding the Education Committee.

4.05 Review and Discuss Infrastructure of BASIS, Inc. DBA FAME Public Charter School Bank Accounts

*A motion was made by Mr. Khattak and seconded by Mr. Tsuei to open item 4.05 for discussion.*

Mr. Malik stated that the IRS has an issue with some FAME bank account and that nothing is final yet, especially since the finance committee chairman (Mr. Kastriotis) was absent. He would like to defer this item to the Finance Committee to review and investigate, and report back to the board.

4.06 Board Review of IRS Letter regarding Tax Exempt Bond

*A motion was made by Mr. Khattak and seconded by Mr. Tsuei to open item 4.05 for discussion.*

Mr. Malik stated that a letter was received regarding a building (Durham School campus) that FAME does not own. He has asked Ms. Alaiwat to get in touch with the Fremont superintendent to see if they are aware of this situation. Ms. Alaiwat confirmed that she did contact the FSUD superintendent and they have no knowledge of the matter. Mr. Malik stated that this matter needs further investigation and he has asked legal counsel to investigate this further; and will bring the matter back to the agenda at a future meeting.

**5. ADJOURNMENT TO CLOSED SESSION**

Conference with Legal Counsel: Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9: One case

**The Board recessed at 6:08 p.m. for a 10 minute break and adjourned to closed session at 6:20 p.m. The board reconvened to open session at 7:10 p. m.**

**6. REPORT OUT OF CLOSED SESSION**

No action was reported

**7. MEETING ADJOURNMENT**

Mr. Malik adjourned the meeting at 7:12 p.m.