

FAME Public Charter School
SPECIAL MEETING OF THE BOARD OF DIRECTORS
3300 Kearney Street, Fremont, CA 94538
Wednesday, March 16, 2011 @ 5 p.m.
Final Minutes

Roll Call

| <i>Board Members</i> | <i>Present</i> | <i>Absent</i> |
|-----------------------------|----------------|---------------|
| Mr. Kastriotis | X | |
| Mr. Khattak | X | |
| Mr. Malik | X | |
| Mr. Tsei | X | |
| Paul Minney (legal counsel) | X | |

1. CALL TO ORDER / ROLL CALL / APPROVAL OF AGENDA

1.01 Call to Order

Mr. Naeem Malik, Board President, called the meeting to order at: 5:00 PM. A quorum was present.

Motion to approve the agenda as posted.

Moved: Mr. Kastriotis. Seconded: Mr. Khattak.

Motion carried 5-0.

2. COMMUNICATION FROM PUBLIC *(Limited to 3 minutes per speaker (or as established by the board chair) and no more than 15 minutes total for all speakers, subject to the discretion of the board chair. At a special board meeting there will be no public comment on matters NOT on the agenda.)*

2.01 Public comment regarding matters ON the agenda

None

3. BOARD ITEMS FOR APPROVAL/DISCUSSION

3.01 FAME Organizational Chart

Mr. Kastriotis motion to table this item until such a time the "Organizational Committee" (5 year plan) has been formed and items discussed appropriately.

Seconded: Mr. Khattak. All board members voted in favor of the motion

Motion carried 5-0

3.02 Job Description- CEO/Executive Director

Mr. Kastriotis motioned to open the discussion on item 3.02. Seconded by Mr. Khattak.

Mr. Minney (FAME Legal counsel) suggested as a first course of actions that the board take the 4 or 5 different samples of the job description provided by his office and request Ms. Alaiwat to develop a draft job specification (consistent with the charter), and present it back to the board. Ms. Alaiwat could list everything she has done since the inception of the school. He stated that as a legal expert, he would not have the institutional knowledge to make sure that everything is included. There would be many specifics that they would not be able to give input on.

Mr. Khattak inquired if the job description can go above and beyond the contract. Mr. Minney pointed out that section 4 of the contract states that the board has the authority to alter or even start a new job description from scratch -- if they needed to. Mr. Malik suggested that the CEO draft a job description entailing essential job duties and tasks/items that she has been responsible for. However, Mr. Khattak insisted that this be delayed until the board consultant is available to help the board draft a job description. Mr. Malik agreed and the board voted to table the item.

Mr. Malik announced that the meeting will now convene to closed session

Mr. Kastriotis excused himself from the closed session and left the meeting

4. ADJOURNMENT TO CLOSED SESSION

- 4.01 Posted Pursuant to the Ralph M. Brown Act and California Government Code 54956.9
Conference with legal counsel Re Significant Exposure to Litigation pursuant to
subdivision (b) of Section 54956.9 (1 case)

Meeting adjourned to closed session at 5:12 PM

5. OPEN SESSION

Public Report on Actions taken in closed session on item 4.01

The board reconvened to open session at 6:15

Mr. Malik reported that no action was taken during the close session on item 4.01

6. ADJOURNMENT TO CLOSED SESSION

- 6.01 Posted Pursuant to the Ralph M. Brown Act and California Government Code 54956.9
Conference with legal counsel Re Significant Exposure to Litigation pursuant to
subdivision (b) of Section 54956.9 (1 case)

- 6.02 Public Employee Performance Evaluation- CEO/Executive Director

Meeting adjourned to closed session at 6:20 PM

7. OPEN SESSION

Public Report on Actions taken in closed session on item 6.01

The board reconvened to open session at 7:20

Mr. Malik reported that no action was taken during closed session on item 6.01

Public Report on Actions taken in closed session on item 6.02

Mr. Malik reported that no action was taken during closed session on item 6.02

9. MEETING ADJOURNMENT

The meeting was adjourned at 7:26 PM.