

FAME Public Charter School
SPECIAL MEETING OF THE BOARD OF DIRECTORS
3300 Kearney Street, Fremont, CA 94538
Thursday, March 31, 2011 @ 5:00 p.m.
Final Minutes

Roll Call

| <i>Board Members</i> | <i>Present</i> | <i>Absent</i> |
|----------------------|----------------|---------------|
| Mr. Kastriotis | X | |
| Mr. Khattak | X | |
| Mr. Malik | X | |
| Mr. Tsei | X | |

1. CALL TO ORDER & APPROVAL OF AGENDA

1.01 *Call to order/Establishment of Quorum*

Mr. Naeem Malik, Board President, called the meeting to order at: 5:10 PM. A quorum was present.

Mr. Khattak read the FAME mission statement. He asked that the meeting be paused for a minute of silence in memory of FAME student, Joshua Collignon, who passed away in his sleep.

1.02 *Approval of Agenda as Posted or Revised*

Motion to approve the agenda as posted.

Moved Mr. Kastriotis. Seconded Mr. Khattak.

Motion carried 5-0.

Mr. Kastriotis commented on the language used on item 3.01 of the agenda. He said the word “dissolve” seemed unfriendly. Ms. Alaiwat stated that she selected that particular word carefully. She didn’t want to use “terminate” instead.

2. COMMUNICATION FROM PUBLIC *(Limited to 3 minutes per speaker (or as established by the board chair) and no more than 15 minutes total for all speakers, subject to the discretion of the board chair. At a special board meeting there will be no public comment on matters NOT on the agenda.)*

2.01 *Public comment regarding matters ON the agenda*

Brian Tsang: Mr. Tsang delivered a message on behalf of Andrea Tsang – “Although I cannot be here tonight, I would like to say a few things. 1) I don’t know what is going on behind closed doors, but I would like to encourage the Board to remain honest, and to make decisions that would benefit the school and its students, teachers, and other employees as a whole. Please don’t do things based on manipulation and lies. That will not benefit anybody. 2) I would like to be notified by the Board when a decision is made about my situation. I know it takes time to look over everything and discuss. Please do your best to make a speedy decision. 3) I would still love to finish off the year with my students. I love and miss them very much.”

3. BOARD ITEMS FOR APPROVAL/DISCUSSION

3.01 *Approval to dissolve FAME/DMS contract for accounting software transition upon completion (estimated date of completion is April 30, 2011)*

Mr. Khattak inquired if anyone has been trained on the new accounting software. Ms. Alaiwat stated that FAME CFO, Mehdi Rizvi, has been in the process of training and transitioning and is familiar with the system. He will be slowly transitioning from one system to the next one.

Mr. Malik called for the motion to approve the dissolution of FAME/DMS contract for accounting software transition upon completion.

Moved: Ms. Kastriotis. Second: Mr. Khattak

Motion carried 5-0.

3.02 Approval of Independent Auditor proposal for 2011-2012 fiscal year

Discussion: Ms. Alaiwat with the help of Mr. Rizvi presented and discussed the three selected auditor proposals (Feddersen & Company; Hosaka, Nagel & Company; Vicenti Lloyd & Stutzman). She further explained that the audit is a review (examination) of the school's finances and attendance; and that it is mandatory for the school to self-audit. Iqbal stated his concern that we may be overdoing the audit process and inquired about the difference in FCMAT and the said auditors. Ms. Alaiwat said that she is in favor of using FCMAT and that the board can determine if the school will need another FCMAT audit after they read the FCMAT report.

Mr. Kastriotis stated that he was in favor of moving forward with "Vicenti Lloyd & Stutzman" based on the views and suggestions of both Ms. Alaiwat and Mr. Rizvi. He suggested approving them for one year, and revisiting this issue next year to determine if they would like to continue business with them.

Mr. Malik called for the motion to approve Independent Auditor proposal for 2011-2012 fiscal year (one year only)

Moved: Ms. Kastriotis. Second: Mr. Khattak

Motion carried 5-0.

Mr. Malik stated that the meeting would now convene to closed session after a five minute break.

4. ADJOURNMENT TO CLOSED SESSION

- 4.01 Posted Pursuant to the Ralph M. Brown Act and California Government Code 54956.9 Conference with legal counsel Re Significant *Exposure to Litigation* pursuant to subdivision (b) of Section 54956.9 (2 cases) and
- 4.02 Conference regarding pending litigation pursuant to subdivision (a) of Section 54956.9 of the Government Code :(*FAME v. Cerny*, Alameda County No. RG11563071).

Meeting convened to close session at 5:45 pm.

5. OPEN SESSION

Public Report on Actions taken in closed session

The meeting reconvene to open session at 7:20

Mr. Malik reported that no action was taken during the closed session.

6. CEO update on Agenda Items tentatively scheduled for April 14, 2011

Ms. Alaiwat stated that the next meeting will consumed with business items and draft budget review and announced.

Expected items:

Online Purchasing/Student Accounting System service agreement

TeleDYNAMIC Phone/communication system

Budget Draft

7. Adjournment

The meeting was adjourned at 7:30 pm.