

## New Student Orientation Meeting Information Sheet

Parent Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

PLT#: \_\_\_\_\_ IST Name: \_\_\_\_\_

My signature below verifies that I have discussed the following to my satisfaction with my Independent Study Teacher and have received the documents listed herein:

1. My IST provided me with a new copy of the Parent Manual, Contact Information Sheet.
2. My IST provided me with a copy of the 2006-07 school-year calendar.
3. My IST provided me with information on how to access the California State Content Standards.
4. My IST has provided information regarding the FAME school and state mandated assessments for my students and identified the dates my enrolled student(s) must be available for testing.
5. My IST has explained that missing any required school or state mandated test session constitutes truancy.
6. My IST has explained the process for
  - Scheduling Meetings
  - Assignments
  - Sample Collection and Portfolio Development
7. My IST has explained the truancy process for missed appointments and missed assignments and identified where I can review this information in the Parent Manual.
8. My IST has provided me with information about available resources at the Dublin and Antioch Learning Centers.
9. My IST has explained the EU, ordering, and Educational Support Provider processes and we have determined spending priorities based on my student's educational needs. I understand that my EUs cannot be used to purchase sectarian materials, and that all educational materials are the property of FAME. I understand that I will be charged for lost or damaged items and my student's records will be withheld until such debt is paid.
10. My IST has explained the Service Contract Options (for high school only) and will provide me with a copy of the Service Contract.

11. I have been provided with the curriculum I requested, or, my curriculum has been ordered and my IST has given my student assignments.
12. My IST has provided me with information about our school website and information that is available on the website: calendars, newsletters, board notices, parent handbook.
13. My IST has provided me with information about school Field Trips and other school sponsored events and where to get information about them.
14. For High School Students: My IST has reviewed the school's General and College Preparatory Graduation requirements and my student's standings towards graduation.
15. For High School Students: My IST has provided me information about high school curriculum options and course descriptions.
16. I have been provided with a copy of the FAME Expected School-wide Learning Learning Results.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

IST Signature: \_\_\_\_\_ Date: \_\_\_\_\_

A copy of this form will be kept in the Independent Study Teacher's student file and the original will be sent to the BASIS @ FAME administrative office for placement in the student file.